

Do you have a few spare hours? If you or a staff member can assist with a committee, event planning or administrative tasks please complete this form.

Kawartha Chamber of Commerce & Tourism

2017/18 Committee & Volunteer Expression of Interest

Volunteers are welcomed throughout the year. To help with initial planning, it would be appreciated if you return this form by: January 9th, 2017.

Name _____

Business: _____

Phone: _____ Email: _____

Your Chamber relies on the expertise and dedication of volunteers. We ask you to strongly consider volunteering a small amount of time to one of the committees listed below. Through this experience you will meet and interact with several members of the business community and make lasting contacts for years to come. There are many additional benefits including providing valuable services to all of your Chamber colleagues.

Once your selection is made, the chair of the committee/s will contact you with more information and to answer any questions you may have. Committees typically meet first thing in the morning or toward the end of the business day.

- Governance** – issues that relate to the governance of the Chamber such as the Constitution, by-laws, policies and procedures.
- Finance** – establishing and monitoring an annual budget.
- Human Resources** – issues that relate to the well-being and working conditions of employees as well as volunteer recognition.
- Marketing** – provides direction for the promotion of member businesses, the Chamber and our ServiceOntario office (Chamber website, paid advertising, social media etc.)
- Membership & Programs** – provides direction for all aspects of the services available to our membership including Business After Hours, seminars, workshops, affinity programs and special events as well as member recruitment and retention. A subcommittee is struck for:
 - Awards of Excellence Gala (late spring & fall commitment)
- Nominating** – recruiting Board members for future years as well as Committee Chair selection.
- Public Policy** – federal, provincial and municipal legislative issues. Non-legislative issues dealing with association and organizational bodies. Represents membership at various issue-related meetings.
- Other areas of interest (please specify): _____

The Kawartha Chamber of Commerce & Tourism has many projects currently underway. We hope that you are able to join in the excitement and continue to help grow your Chamber.

For more information on time commitments, meeting locations and time etc., please contact Sherry Boyce-Found, General Manager – Phone: 705-652-6963, generalmanager@kawarthachamber.ca Fax: 705-652-9140; Deliver to: 12 Queen St., Lakefield; or Mail to: Box 537, Lakefield, K0L 2H0